

Policy for:

Privacy Notice: External Photographer visits



Committee: Full Governing Body

Document Control

A. Confidentiality Notice

This policy document has been approved by the Governing body of St. Modwen's Catholic Primary School and is intended for internal and /or external publication. Where the document is identified for internal use the policy information may not be shared with external agencies or parents without the prior agreement of the Headteacher or authorising Committee.

B. Document Details

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C. Document Revision and Approval History

Version	Date	Version Created by	Version Approved by	Comments
25.26 V3	16.11.2025	C Salt (SBM)	FGB 16.12.2025	Reviewed November 2024 – PHP Law Model Policy (October 2023 version) – no amends
24.25 V2	6.11.2024	C Salt (SBM)	Premises, Health and Safety 12.11.2024	Revised November 2024 – John Walker Model Policy (October 2023 version) Updated School Branding
V1	7.11.2023	School	PH&S	John Walker Model Policy

Privacy notice – External Photographer Visits

Arrangements have been made for a professional photographer to attend our school and take photographs of the pupils.

This will be Tempest Photography.

A photograph of each pupil is required for safeguarding purposes and is stored on the school's Management Information System. Consent is not required as we have a statutory obligation to safeguard and protect pupils.

However, photographs of individual pupils, and group photos will also be taken. These will be available to purchase by individual families directly from the photographer.

If you do not wish your son or daughter to be part of any group photo, or if you have any concerns about that group photo being shared or for sale within the wider school community, please inform us.

You should contact office@st-modwens.staffs.sch.uk to confirm that you **DO NOT** want your child to be part of the group photo.

The professional photography service will provide details about how to contact them for any orders. They will have their own privacy notice and are required to comply with the Data Protection Act 2018. For details about how the photography service manages data, please see their website.