


Policy for		
<h1>Confidentiality Agreement – Governors</h1>		
Date of policy:	Summer Term 2021 (30.7.2021)	Committee: Full Governing Body
Next review:	Summer Term 2022 (Review Annually)	

First of all, thank you for volunteering to be a Governor of this school.

Your help and support in this role is greatly appreciated. In this role you are supporting the life of this school. This role carries certain responsibilities on your part including the requirement to be confidential about school matters. By signing this agreement, you agree to uphold St Modwen’s Catholic Primary School Confidentiality Policy.

This means you will not share pupil / staff information with anyone other than those who are directly involved.

Examples of confidential information are (but not limited to):

- Information about staff and pupils.
- Information about actions of the Governing Body that are not published In Governing Body minutes.
- Information accessed by ‘privilege’ e.g. notices on staff noticeboard.
- Information about future school plans / actions than have not been disclosed to parents.

I understand that I may have access to confidential information and that it is my responsibility to maintain the integrity of this information and to keep it private. I further understand that disclosure of confidential information may result in termination of my membership of the Governing Body.

If I breach confidentiality I understand that I may be in breach of the Data Protection Act 2018 and could face external sanctions.

<b>Name of Governor</b>	
<b>Signature of Governor</b>	
<b>Date</b>	
<b>School Representative</b>	
<b>Signature of School Representative</b>	
<b>Date</b>	