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 Tutbury Road, Burton Upon Trent, DE13 0AJ



18th March 2021

Dear Parents/Carers

School Recovery Roadmap – Update to all Parents Wraparound Care Services

This week we have finally been able to welcome back all of our children following the Government's re-opening of schools on the 8th March 2021 and the outbreak of Covid-19 in school. We are still in the midst of a national pandemic and, like the Government, we intend on continue with our risk assessment approach to resuming service as usual in school so that we continue to protect our children, staff, our families and our community.

As from Monday 22nd March school will be re-opening its Breakfast Club Provision. Please note this service will be restricted and parents will need to book to secure a place. There will be significant restrictions in place as school has had to put in place additional control measures to mitigate the transmission risks to our children and staff. If you require Breakfast Club, please ensure that you read the attached Wraparound Services Risk Assessment and the summary of control measures detailed below.

Wraparound Survey Results: We would like to thank parents for taking the time to complete our Wraparound Care Survey, your feedback and comments are very much valued. School are now working with a range of Private, Voluntary and Independent Childcare and Sports Providers to develop a long-term sustainable plan for a range of Wraparound Services, which we hope will include the re-opening of and exciting range of:

- After School Clubs including Sports, fun learning activity clubs and childcare
- Holiday Activity and Sports Clubs
- Further development of the range of activities available at Breakfast Club.

School have developed the timetable below as a summary roadmap to recovery for our Wraparound Care Services, obviously this may be subject to change dependent on local transmission rates, effectiveness and compliance with school control measures, being able to form a mutually beneficial partnership with suitable high-quality providers and financial sustainability of Wraparound Care Services.

Wraparound Care Services Summary Recovery/Action Plan		
Recovery Stage	Recovery Action	Status/Progress
Stage 1	Parent Consultation Survey on Wraparound Care Services	COMPLETED
Stage 2	Share findings of Wraparound Care Survey with parents and Governors – shared 18.3.2021	COMPLETED
Stage 3	Contact local Private, Voluntary Childcare providers and Sports Providers to gauge interest of potential partnership with school to deliver range of high quality, sustainable Wraparound Services on school site	IN PROGRESS
Stage 4	Develop a Roadmap to Recovery staged plan for the re-introduction of a range of Wraparound Care, based on school's risk assessment approach	IN PROGRESS

Stages 3 and 4 will take school some time to complete and timescales will be driven by:

- effectiveness/compliance of our school General Covid-19 Risk Assessment control measures in reducing/controlling the transmission of covid-19 in school
- local transmission rates within the community
- school being successful in partnering with high-quality local providers who can deliver the range of Wraparound services to meet parental requirements and are financially sustainable.

Re-Opening of Breakfast Club – Restrictions and Summary Control Measures:

Please reference our attached Wraparound Care Services Risk Assessment/Recovery Plan for more details. A summary of our Restrictions and Control Measures are below:

Restriction/Risk	Control Measures for Re-opening
<p>1. Limited Breakfast Club Places – Parents need to secure their child a place by booking on ParentMail.</p>	<ul style="list-style-type: none"> • School need to limit the booking of places to a maximum of 30 places (Operating on a Staff ratio of 1:15 pupils) • Parents will need to book their child a place on ParentMail – Children who have not been able to book a place will NOT be allowed entry • School have introduced a block booking system on ParentMail open till end of Summer term 1 so we can satisfy our control measure of limiting the number of contacts children/staff have in school • Booking of places goes live at 8.00pm 18.3.2021. <p><i>Please note that school needs to maintain the integrity of its Year Group Staffing Bubbles and therefore has limited staffing capacity. School also still needs to operate a financially sustainable Breakfast Club provision which is reliant on the take-up of places based on parental need in our Wraparound Care Services Survey results. School may need to cancel Breakfast Club provision at short notice to parents for health and safety/safeguarding or financial sustainability reasons.</i></p>
<p>2. Breakfast Club operating times</p>	<ul style="list-style-type: none"> • Breakfast club will initially open at 7.45am – ALL CHILDREN MUST ATTEND AT THIS TIME. Unfortunately, school cannot accommodate children arriving at adhoc times from 7.45am to start of school w.e.f. 22.3.2021 due to school covid-19 control measures and therefore requests all children to arrive promptly at 7.45am.
<p>3. Breakfast service</p>	<ul style="list-style-type: none"> • Breakfast – if your child requires a Breakfast Club place with Breakfast. Please: <ul style="list-style-type: none"> ○ book your child/ren a £4.30 Breakfast Club Place for their Year Group Bubble on ParentMail ○ After securing your child’s place at Breakfast Club (with breakfast) you will now need to select 2 food items from by using the Breakfast Club menu choice on ParentMail. <p>Your child/ren will then be served their Breakfast at their year Group Table in the Hall.</p> <p>Breakfast Club with Breakfast Charges remain £4.30 per session.</p> <p>Charges for Breakfast Club will be reviewed at the start of Summer Term 1 2021 along with occupancy rates.</p> <p>Breakfast includes 2 meal choices and with carton of juice/bottle of water. Breakfast will be served 7.45- 8.00am.</p> <p>No Breakfasts will be served after 8.00am.</p>
<p>4. Structure of Breakfast Club</p>	<ul style="list-style-type: none"> • Due to school control measures below and in Wraparound Care Services Risk Assessment – School require all children booked for Breakfast Club to arrive at 7.45am. School request parents to adhere to our social distancing control measures whilst waiting outside for Breakfast Club to open • Entrance will be via the Hall doors at 7.45am. • Only children who have managed to secure a place on ParentMail will be able to attend. Please DO NOT bring your child to Breakfast Club if you have not been able to book a place on ParentMail • Breakfast Club places are limited to 30 places. Breakfast Club will operate 2 separate Breakfast Club Bubbles: <ul style="list-style-type: none"> ○ Breakfast bubble 1 (Reception, Yr1, Yr2): Maximum of 15 places. ○ Breakfast bubble 2 (Yrs 3-Yr 6): Maximum of 15 places.

	<ul style="list-style-type: none"> • On entry to the Hall – all children will be temperature checked. Children will be socially distanced on tables in their Breakfast Club Bubbles on Year Group Tables. This will enable us to socially distance the children by Year Group. • 7.45 – 8.00am Children who have booked a Breakfast will be served their Breakfast at their tables. Children not having Breakfast will take part in table-top activities. • 8.00am – start of school day. Children attending Breakfast Club will be outside as much as possible to reduce the risk of transmission in school. Please ensure your child has appropriate outdoor clothing i.e. warm/waterproof coat, gloves, hat, children can also bring a change of footwear. If it is not possible for children to go outside they will remain in their Breakfast Club Bubble Groups, socially distanced in year Groups and take part in table-top activities. After 8.00am the 2 Breakfast Club Bubble Groups will operate in 2 separate areas of the school – Hall area and KS2 Concourse Area. Both areas will be cleaned and sanitised after use. • All Breakfast club children will need to engage in school handwashing/hygiene control measures. Catch-it, Bin-It and Kill-It Bins are located in all Breakfast Club operating areas. Toilets: All children will use the disabled Toilet facilities outside of the Hall – these will be cleaned and sanitised before and after use by the Breakfast Club. School hand sanitising stations are set up: <ul style="list-style-type: none"> ○ Externally - outside all classrooms/concourse entrances to school and ○ Internally - outside all classrooms, concourse areas, Hall, Library, Lobby areas, school walkways, entrances to school offices, Medical room areas • Staff working in Breakfast Club have been advised to wear PPE, including face coverings, aprons and gloves when serving food/administering First Aid. Staff have also been advised to wear face coverings as per School General Risk Assessment when working directly with children face-to-face. • Staff in Breakfast Club Bubbles will be issued with walkie talkies to enable them to communicate with each other, and the wider school staff team.
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School will continue to review the above control measures and update our risk assessment/recovery plan and advise yourselves as parents of any updates. Although school will endeavour to keep our Breakfast Club operational, as we recognise the value the importance of this service to our families. However, should:

- we be affected by a further outbreak or staff absence or
- the take-up of Breakfast Club based on the results predicted in our Wraparound Care Services Survey is not realised on opening.

we will have no option but to suspend/close our Breakfast Club for a further period of time which may be at short-notice to parents. Please note parents will not be charged for Breakfast Club attendance if the school makes the decision to close.

Once again we would like to thank all parents who have responded to our Wraparound Care Survey and we hope you will continue to support us in progressing our Wraparound Care Risk and Recovery plan.

Kind regards

Senior Management Team